Sacred Heart Catholic Primary School

227 York Street, Launceston. Phone: 0409 421 428



Monday 30th Sept	Tuesday 1 st Oct	Wednesday 2 nd Oct	Thursday 3 rd Oct	Friday 4 th Oct
Create with clay	Taco Tuesday	Big box building	Cooking	Excursion
Make something creative to take home (wear old clothes too)	Making yummy tacos for lunch	Think big!	Make scones and slices	Bowling Depart 9.00am Return 12.30
				RBB CBB
	Lunch provided			

Cost: \$95.00 per day / per child | Operating hours: 7.00am – 6.00pm | Please pack morning tea, lunch (unless otherwise stated on the program), water bottle, and sun smart hat | Afternoon tea is provided each day. | We offer a number of other supervised experiences each day, including: Painting, construction, craft activities, ball games, sports activities, outside play, music, board games, jewellery making, etc.







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Monday 7 th Oct	Tuesday 8 th Oct	Wednesday 9 th Oct	Thursday 10 th Oct	Friday 11 th Oct
Sewing	Excursion	Mad hatters' tea party	Closed	Excursion
Try out the machine or do some hand sewing	Swimming-Launceston swim school	Make jam tarts, sandwiches, paint the roses red, play croquet	Launceston Show Public Holiday	BBQ lunch at Royal Park Fly Kites and play ball games
	Please ensure you have a appropriate bathers, towel and a bag for wet items. A question sheet will need to be filled in by parents on the morning of the			Depart 9.30am return 2.00pm
	excursion to find out your child's swimming capability. Departing 1:30pm Return 4:30pm	Lunch provided		Lunch provided

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Booking Process

Upcoming Vacation Care bookings are to be made through the My Family Lounge website/phone app

This process has no additional forms to complete, allowing you to book vacation care instantly and receive immediate confirmation.

By booking through the App you accept and agree to the details stated in this document

Fees / Cancellations / Absences

Fees are \$95 per day,

All fees are before any subsidy is applied.

Fees are inclusive of excursions, bus costs, resources, and afternoon tea.

Two (2) weeks' notice is required to cancel vacation care sessions and not be charged. Cancellations are to be notified using the My Family Lounge Phone App or in writing to admin..

Refer to the fact sheet.

Services / Sites

CORPUS CHRISTI Bellerive	HOLY ROSARY Claremont	ST BRIGID'S New Norfolk	ST CUTHBERT'S Lindisfarne	ST JOHN'S Richmond	ST MARY'S Hobart			
Kinder – Grade 6	Prep – Grade 6	Prep – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6			
0488 107 863	0447 599 368	0427 779 672	0437 270 922	0438 189 468	0427 781 500			
LARMENIER St Leonards	SACRED HEART Launceston	ST ANTHONY'S Riverside	ST FINN BARR'S Invermay	ST THOMAS MORE'S Newstead				
Kinder – Grade 6	Kinder – Grade 6	Kinder – Grade 6	Prep – Grade 6	Kinder – Grade 6				
0407 061 451	0409 421 428	0437 014 241	0409 757 502	0409 561 167				

Administration Team

35 Tower Road, New Town Tas 7008 | GPO Box 62 Hobart Tas 7000 | 1300 119 455 | ccs.admin@aohtas.org.au







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Signing in / out - Collection of Children

Families, or an authorised person over the age of 18 with their own login, are required to deliver and collect their child from the Service using the sign in tablet.

You may add additional people to your contact list by emailing Administration with the person's name and phone number.

All new contacts are required to provide identification if they are collecting your child from the service.

Educators are not to sign your children in and out.

Medication / Action Plans

If your child requires a Medical Action Plan, this needs to be provided prior to your child's commencement. Your child will not be able to attend care without a current Medical Action Plan. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed Medication Record (PP16) is required prior to your child's commencement. Only medication with a pharmacist dispensing label outlining the child's name, dosage, name of medication and current date will be administered.

Excursions

Children are asked to arrive at the service at least 15 minutes prior to the excursion leaving. Departure times are written on the program for individual days. Please be aware that times for excursions vary from day to day.

The legal requirement for excursion ratios is 1:15, we endeavour to run all of our excursion at 1:10.

Risk assessments are done prior to the children leaving for the excursion. If you would like to see a copy of the risk assessment, please ask one of the educators.

Families are required to sign the Excursion permission form on the day of excursions.

All bus companies we use are accredited. All drivers hold current WWVC cards.

Weather Conditions

Services may need to change excursions / outdoor activities on the day due to weather conditions (rain or heat). Families will be notified on arrival at the service or by Storypark / email.







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Clothing

Please ensure your child is dressed to suit the weather conditions. This includes enclosed shoes (no thongs) sun safe hat / warm jacket. Please read the program closely to see if there are any other requirements needed (e.g. swim wear / sports shoes)

Food

Afternoon tea which consists of seasonal fruit and vegetables and a snack is provided daily. Please pack your child a healthy morning tea, lunch and a water bottle. Check the program daily to see if lunch is provided (e.g. BBQ)

Behaviour

Early Learning and Care reserves the right to refuse access to children who do not act in accordance with our Child Behaviour Guidance and Management policy (PP02)





