## **St Thomas More's Catholic Primary School**

125 Abbott Street, Newstead. Phone: 0409 561 167



Monday 30th September	Tuesday 1 <sup>st</sup> October	Wednesday 2 <sup>nd</sup> October	Thursday 3 <sup>rd</sup> October	Friday 4 <sup>th</sup> October
Footy Colours Day	Paint your own pot plant	Star Theatre	Wallaby Walk About	Future Careers Day
Wear your footy clothes, be ready for a day full of football games, football arts and crafts, training courses before refuelling with classic football kiosk food.	Paint your own pot plant, fill it with dirt to grow your very own grass head to care for.	Excursion Depart: 9:45am Return: 1:30pm	Take a tour with Geoff as he shares his knowledge about how the Gorge was discovered and the history behind Aboriginal connections.  Excursion Depart: 9:45am Return: 2:45pm	Dress up as your future job. In the morning, we will play a game of guess what your dressed as. Tell us who you want to be and why.  In the afternoon we will participate in a First Aid course for children.  Incursion 1:00pm

Cost: \$95.00 per day / per child | Operating hours: 7.00am – 6.00pm | Please pack morning tea, lunch (unless otherwise stated on the program), water bottle, and sun smart hat | Afternoon tea is provided each day. | We offer a number of other supervised experiences each day, including: Painting, construction, craft activities, ball games, sports activities, outside play, music, board games, jewellery making, etc.







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Monday 7 <sup>th</sup> October	Tuesday 8 <sup>th</sup> October	Wednesday 9 <sup>th</sup> October	Thursday 10 <sup>th</sup> October	Friday 11 <sup>th</sup> October
Tool Skool	Active Children Tasmania	Kids Paradise	Closed	Party Day
Asher will guide us through the safety and use of real tools for crafting before making our own creation.  Incursion 10am	Come in your running attire and be ready for a day full of body movement with Troy from Active Children Tasmania  Incursion 10:30am	Come for a day full of exploration and free play at Kids Paradise.  Excursion Depart: 9:30am Return: 1:00pm	Launceston Show Public Holiday	Come Dressed in a costume ready to party the day away with dancing, party games and food.

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### **Booking Process**

Upcoming Vacation Care bookings are to be made through the My Family Lounge website/phone app

This process has no additional forms to complete, allowing you to book vacation care instantly and receive immediate confirmation.

By booking through the App you accept and agree to the details stated in this document

### Fees / Cancellations / Absences

Fees are \$95 per day,

All fees are before any subsidy is applied.

Fees are inclusive of excursions, bus costs, resources, and afternoon tea.

Two (2) weeks' notice is required to cancel vacation care sessions and not be charged. Cancellations are to be notified using the My Family Lounge Phone App or in writing to admin.. Refer to the fact sheet.

### Services / Sites

CORPUS CHRISTI Bellerive	HOLY ROSARY Claremont	ST BRIGID'S New Norfolk	ST CUTHBERT'S Lindisfarne	ST JOHN'S Richmond	ST MARY'S Hobart			
Kinder – Grade 6	Prep – Grade 6	Prep – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6			
0488 107 863	0447 599 368	0427 779 672	0437 270 922	0438 189 468	0427 781 500			
LARMENIER St Leonards	SACRED HEART Launceston	ST ANTHONY'S Riverside	ST FINN BARR'S Invermay	ST THOMAS MORE'S Newstead				
Kinder – Grade 6	Kinder – Grade 6	Kinder – Grade 6	Prep – Grade 6	Kinder – Grade 6				
0407 061 451	0409 421 428	0437 014 241	0409 757 502	0409 561 167				

#### **Administration Team**

35 Tower Road, New Town Tas 7008 | GPO Box 62 Hobart Tas 7000 | 1300 119 455 | ccs.admin@aohtas.org.au







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### Signing in / out - Collection of Children

Families, or an authorised person over the age of 18 with their own login, are required to deliver and collect their child from the Service using the sign in tablet.

You may add additional people to your contact list by emailing Administration with the person's name and phone number.

All new contacts are required to provide identification if they are collecting your child from the service.

Educators are not to sign your children in and out.

#### **Medication / Action Plans**

If your child requires a Medical Action Plan, this needs to be provided prior to your child's commencement. Your child will not be able to attend care without a current Medical Action Plan. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed Medication Record (PP16) is required prior to your child's commencement. Only medication with a pharmacist dispensing label outlining the child's name, dosage, name of medication and current date will be administered.

#### **Excursions**

Children are asked to arrive at the service at least 15 minutes prior to the excursion leaving. Departure times are written on the program for individual days. Please be aware that times for excursions vary from day to day.

The legal requirement for excursion ratios is 1:15, we endeavour to run all of our excursion at 1:10.

Risk assessments are done prior to the children leaving for the excursion. If you would like to see a copy of the risk assessment, please ask one of the educators.

Families are required to sign the Excursion permission form on the day of excursions.

All bus companies we use are accredited. All drivers hold current WWVC cards.

### **Weather Conditions**

Services may need to change excursions / outdoor activities on the day due to weather conditions (rain or heat). Families will be notified on arrival at the service or by Storypark / email.







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### **Clothing**

Please ensure your child is dressed to suit the weather conditions. This includes enclosed shoes (no thongs) sun safe hat / warm jacket. Please read the program closely to see if there are any other requirements needed (e.g. swim wear / sports shoes)

#### Food

Afternoon tea which consists of seasonal fruit and vegetables and a snack is provided daily. Please pack your child a healthy morning tea, lunch and a water bottle. Check the program daily to see if lunch is provided (e.g. BBQ)

#### **Behaviour**

Early Learning and Care reserves the right to refuse access to children who do not act in accordance with our Child Behaviour Guidance and Management policy (PP02)





