



Early Learning & Care Vacation Care Program

St John's Catholic Primary School

St John's Circle, Richmond. Phone: 0438 189 468



CatholicCare
TASMANIA

Monday 14 April	Tuesday 15 April	Wednesday 16 April	Thursday 17 April	Friday 18 April
<p>ABORIGINAL CULTURE LEARNING DAY</p> <p>Today we are lucky enough to have Alarna come in to visit us.</p> <p>Alarna is our Principal Aboriginal consultant; she is passionate about supporting Aboriginal students and families. We look forward to seeing and learning what Alarna has in store for us today!</p> <p>\$100.00 Incursion</p> <p>BYO Morning Tea, Lunch, Drink Bottle and Hat</p>	<p>TOFFEEMONT ALPACA FARM</p> <p>Get ready for a fun and educational day meeting alpacas while we take a tour of the farm</p> <p>Depart: 11.10am Return: 1.30pm</p> <p>\$100.00 Bus Excursion</p> <p>BYO Morning Tea, Lunch, Drink Bottle and Hat & Weather appropriate clothing</p>	<p>EASTER EXTRAVAGANZA</p> <p>Join us for a fun-filled Easter day! Get creative with different Easter themed Projects, cooking activities and an Easter egg hunt</p> <p></p> <p>\$85.00 In House Activity</p> <p>BYO Morning Tea, Lunch, Drink Bottle and Hat & Weather appropriate clothing</p>	<p>LOOSE PARTS PLAY</p> <p>Get creative with a variety of different open-ended materials to build, create and imagine!</p> <p></p> <p>\$85.00 Incursion</p> <p>BYO Morning Tea, Lunch, Drink Bottle and Hat & Weather appropriate clothing</p>	<p>GOOD FRIDAY</p> <p>Service closed</p>

Operating hours: 7.00am – 6.00pm | Please pack morning tea, lunch (unless otherwise stated on the program), water bottle and a sun smart hat | Afternoon tea is provided each day | We offer a number of other supervised experiences each day including: painting, construction, craft activities, ball games, sports activities, outside play, music, board games, jewellery making etc.


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Monday 21 April	Tuesday 22 April	Wednesday 23 April	Thursday 24 April	Friday 25 April
<p>EASTER MONDAY Service closed</p>	<p>EASTER TUESDAY Service closed</p>	<p>CAMPING DAY ADVENTURE</p> <p>Bring along your own tent and favourite cozy blanket for a day filled with whittling, s' mores and other various hands-on camping activities</p>  <p>\$85.00 In House Activity BYO Morning Tea, Lunch, Drink Bottle and Hat & Weather appropriate clothing</p>	<p>FLYWAY PARK</p> <p>Today we are taking the bus to Flyway Park, Midway Point where we will play and a BBQ lunch</p> <p>Depart: 9:30am Return: 1:00pm</p> <p>\$100.00 Bus excursion Lunch provided BYO Morning Tea, Drink Bottle and Hat</p>	<p>ANZAC DAY Service closed</p>

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Booking Process

Upcoming Vacation Care bookings are to be made through the [My Family Lounge website/phone app](#)

This process has no additional forms to complete, allowing you to book vacation care instantly and receive immediate confirmation.

By booking through the App you accept and agree to the details stated in this document

Fees / Cancellations / Absences

Fees are \$85.00 per day.

Additional Fees for Incursions and Excursions.

- **Tier 1** - \$15.00 per day for Incursions or General Excursions. These may include activities like visiting local parks, or in house experiences such as workshops or performances.
- **Tier 2** - \$30.00 per day for Higher-Value excursions, such as larger venues, or events that require additional entry fees and travel expenses.

All fees are before any subsidy is applied.

Fees are inclusive of excursions, bus costs, resources, and afternoon tea.

Booking and cancellation requirements as per the attached Fee Fact Sheet

Services / Sites

CORPUS CHRISTI Bellerive	HOLY ROSARY Claremont	ST BRIGID'S New Norfolk	ST CUTHBERT'S Lindisfarne	ST JOHN'S Richmond	ST MARY'S Hobart
Kinder – Grade 6	Prep – Grade 6	Prep – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6
0488 107 863	0447 599 368	0427 779 672	0437 270 922	0438 189 468	0427 781 500
LARMENIER St Leonards	SACRED HEART Launceston	ST ANTHONY'S Riverside	ST FINN BARR'S Invermay	ST THOMAS MORE'S Newstead	
Kinder – Grade 6	Kinder – Grade 6	Kinder – Grade 6	Prep – Grade 6	Kinder – Grade 6	
0407 061 451	0409 421 428	0437 014 241	0409 757 502	0409 561 167	

Administration Team

35 Tower Road, New Town Tas 7008 | GPO Box 62 Hobart Tas 7000 | 1300 119 455 | ccs.admin@aohtas.org.au

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Signing in / out – Collection of Children

Families, or an authorised person over the age of 18 with their own login, are required to deliver and collect their child from the Service using the sign in tablet.

You may add additional people to your contact list by emailing Administration with the person's name and phone number.

All new contacts are required to provide identification if they are collecting your child from the service.

Educators are not to sign your children in and out.

Medication / Action Plans

If your child requires a **Medical Action Plan**, this needs to be provided **prior to your child's commencement**. Your child will not be able to attend care without a current Medical Action Plan. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed **Medication Record (PP16)** is required prior to your child's commencement. Only medication with a pharmacist dispensing label outlining the child's name, dosage, name of medication and current date will be administered.

Excursions

Children are asked to arrive at the service at least 15 minutes prior to the excursion leaving. Departure times are written on the program for individual days. Please be aware that times for excursions vary from day to day.

The legal requirement for excursion ratios is 1:15, we endeavour to run all of our excursion at 1:10.

Risk assessments are done prior to the children leaving for the excursion. If you would like to see a copy of the risk assessment, please ask one of the educators.

Families are required to sign the Excursion permission form on the day of excursions.

All bus companies we use are accredited. All drivers hold current WWVC cards.

Weather Conditions

Services may need to change excursions / outdoor activities on the day due to weather conditions (rain or heat). Families will be notified on arrival at the service or by Storypark / email.

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Clothing

Please ensure your child is dressed to suit the weather conditions. This includes enclosed shoes (no thongs) sun safe hat / warm jacket.
Please read the program closely to see if there are any other requirements needed (e.g. swim wear / sports shoes)

Food

Afternoon tea which consists of seasonal fruit and vegetables and a snack is provided daily. Please pack your child a healthy morning tea, lunch and a water bottle.
Check the program daily to see if lunch is provided (e.g. BBQ)

Behaviour

Early Learning and Care reserves the right to refuse access to children who do not act in accordance with our Child Behaviour Guidance and Management policy ([PP02](#))