

CatholicCare Early Learning & Care Vacation Care Program






Monday 2 October 2023 – Monday 16 October 2023






\$95 per day/per child

7.00am – 6.00pm



Sacred Heart

Monday 2 Oct	Tuesday 3 Oct	Wednesday 4 Oct	Thursday 5 Oct	Friday 6 Oct
Create Make a jungle mural with all your friends using a variety of fabrics and other bits!  BYO lunch and water bottle	Excursion Make a kite then we will take a walk to Royal Park to fly them Depart around 11.00 Return 2.30  BBQ lunch provided, BYO water bottle	Excursion PCYC Depart 9.00 Return 3.00 Rock wall, trampolines and mega games  BYO lunch and water bottle	P day Jacket potatoes with a choice of fillings for lunch and puzzles, playdough, paint, popcorn, lots of stuff starting with "P"  BYO water bottle	Grow Garden activities Decorate pots and plant some seedlings make grass heads too!  BYO lunch and water bottle

Monday 9 Oct	Tuesday 10 Oct	Wednesday 11 Oct	Thursday 12 Oct	Friday 13 Oct	Monday 16 Oct
Make Clay creations, make something interesting with clay today!  BYO lunch and water bottle	Excursion Heritage Forest visit with all the other local services, glide on the flying fox and play some group games  Depart 9.30 Return 3.00 BBQ lunch provided	Camping Tents, smores, ties some fancy knots and nature hunt  BYO lunch and water bottle	PUBLIC HOLIDAY Royal Launceston Show Day Public Holiday No Vacation Care Program	Spooky day Some sensory fun, and games with 'mummies', ghosts and weird stuff!  BYO lunch and water bottle	Cooking Savory toast for lunch No bake slices, bliss balls and other treats for back to school  BYO water bottle

Booking Process

Upcoming Vacation Care bookings are to be made through the **My Family Lounge website/phone app**

This process has no additional forms to complete, allowing you to book vacation care instantly and receive immediate confirmation.

By booking through the App you accept and agree to the details stated in this document

Fees / Cancellations / Absences

Fees are **\$95 per day**,

All fees are before any subsidy is applied.

Fees are inclusive of excursions, bus costs, resources, and afternoon tea.

To cancel a booking with no charge you need to notify Administration in writing with **two (2) week notice**.

If cancellations are submitted on Saturdays and Sundays, the coming Monday will be considered day one (1) of the notice period.

Absences are to be notified using your My Family Lounge online account or phone app.

The 50% reduction of fees is not applicable.

Services / sites

CORPUS CHRISTI Bellerive	HOLY ROSARY Claremont	ST BRIGID'S New Norfolk	ST CUTHBERT'S Lindisfarne	ST JOHN'S Richmond	ST MARY'S Hobart
Kinder – Grade 6	Prep – Grade 6	Prep – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6
0488 107 863	0447 599 368	0427 779 672	0437 270 922	0438 189 468	0427 781 500
LARMENIER St Leonards	SACRED HEART Launceston	ST ANTHONY'S Riverside	ST FINN BARR'S Invermay	ST THOMAS MORE'S Newstead	OUR LADY OF LOURDES Devonport CLOSED
Kinder – Grade 6	Kinder – Grade 6	Kinder – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6
0407 061 451	0409 421 428	0437 014 241	0409 757 502	0409 561 167	0418 525 672

Administration Team
35 Tower Road, New Town Tas 7030
GPO Box 62 Hobart Tas 7000
1300 119 455
ccs.admin@aohtas.org.au

Signing in / out – Collection of children

Families, or an authorised person over the age of 18 with their own login, are required to deliver and collect their child from the Service using the sign in tablet.

You may add additional people to your contact list by emailing Administration with the person's name and phone number. All new contacts are required to provide identification if they are collecting your child from the service.

Educators are not to sign your children in and out.

Medication / Action Plans

If your child requires a **Medical Action Plan**, this needs to be provided **prior to your child's commencement**. Your child will not be able to attend care without a current Medical Action Plan. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed **Medication Record (Form no. F2 PP16)** is required prior to your child's commencement. Only medication with a pharmacist dispensing label outlining the child's name, dosage, name of medication and current date will be administered.

Excursions

Children are asked to arrive at the service at least 15 minutes prior to the excursion leaving. Departure times are written on the program for individual days. Please be aware that times for excursions vary from day to day.

The legal requirement for excursion ratios is 1:15, we endeavour to run all of our excursion at 1:10. Risk assessments **(T3.1)** are done prior to the children leaving for the excursion. If you would like to see a copy of the risk assessment, please ask one of the educators.

Families are required to sign the Excursion permission form **(T2)** on the day of excursions.

All bus companies we use are accredited and all drivers hold current WWVC cards.

Weather Conditions

Services may need to change excursions / outdoor activities on the day due to weather conditions (rain or heat). Families will be notified on arrival at the service or by Storypark / email.

Clothing

Please ensure your child is dressed to suit the weather conditions. This includes enclosed shoes (no thongs) sun safe hat / warm jacket.
Please read the program closely to see if there are any other requirements needed (e.g. swim wear / sports shoes)

Food

Afternoon tea which consists of seasonal fruit and vegetables and a snack is provided daily. Please pack your child a healthy morning tea, lunch and a water bottle. Check the program daily to see if lunch is provided (e.g. BBQ)

Behaviour

Early Learning and Care reserves the right to refuse access to children who do not act in accordance with our Child Behaviour Guidance and Management policy **(PP02)**