



Safeguarding Code of Conduct for Children

The responsibility of CatholicCare Tasmania staff

CatholicCare Tasmania staff will:

- Do our best to make sure that you are safe from harm;
- Your parent/ carer will introduce you to the staff member who will be seeing you and will remain on site while you are at CatholicCare;
- Supervise you while you are at CatholicCare Tasmania;
- Ask your parents/guardian permission in writing before we:
 - Take you on an excursion;
 - Arrange overnight stays or camps; and/or
 - Provide transport to you.
- Ask you and your parents/guardians if its ok to take pictures of you;
- Not babysitting you, visit you at your home or give you gifts;
- Not call, text or email you or make contact with you on social media;
- Give you guidance that is fair, respectful and appropriate to your age and background; and
- Help you and other children if you feel unsafe, uncomfortable or upset.

Responsibilities of Children at CatholicCare Tasmania

When you take part in a CatholicCare Tasmania activity, event or program you also have to behave positively by:

- Telling a staff person or parent if you feel unsafe, upset or uncomfortable;
- Not being rude to other children and adults;
- Following the rules of the activity, event or program;
- Listening to others and being kind;
- Asking staff if you need to leave the activity;
- Having fun!



Safeguarding Code of Conduct

for Young People

The responsibility of CatholicCare Tasmania Personnel

CatholicCare Tasmania personnel have a Code of Conduct that they must follow. This aims to make sure that you are protected from harm and that our activities, events and programs are enjoyable and worthwhile for all participants. The Safeguarding Code of Conduct includes the following:

- CatholicCare Tasmania personnel do their best to make sure that you are protected from harm;
- Your parent/ carer will introduce you to the staff member who will be seeing you and will remain on site while you are at CatholicCare (as appropriate);
- CatholicCare Tasmania personnel will supervise program participants effectively;
- Parent/guardian permission must be given in writing before we can:
 - Take you on an excursion;
 - Arrange overnight stays or camps; and or
 - Provide transport to another location
- CatholicCare Tasmania personnel will not take photos of you without you/your parents' permission
- We must make sure that personnel to young people ratios are maintained. (Please check with us if you are unsure what is meant by ratios);
- CatholicCare Tasmania personnel are not allowed to exceed their position description details. This means that they cannot be employed for babysitting or visit you at your home. They are not allowed to connect with you through social media, online game rooms, email or text.
- CatholicCare Tasmania personnel must use guidance strategies that are fair, respectful and appropriate to your age and background; and
- CatholicCare Tasmania personnel are required to report and respond to any incidents of abuse or neglect towards children or young people who participate in our activities, events or programs.

Responsibilities of Young People at CatholicCare Tasmania

When you participate in a CatholicCare Tasmania activity, event or program you also have some responsibilities. These include:

- Letting a staff person or parent know if you are unhappy with the way you are being treated or you don't feel safe;
- Treating other participants and adults with respect;
- Following the rules of the activity, event or program you are participating in;
- Remember there are others in the activity, event or program. You are free to choose your own friends. However, don't stop other young people from enjoying and participating in a program; and
- Listen to others and respect their opinions.