Grant Round 2 Application Checklist

☐ Read all documents prior to proceeding to preparing an application

☐ Consider whether the Grant Round 2 funding is right for your service organisation.

☐ Identify a suitable activity or program that fits within your service organisation.

☐ Check that your service organisation is eligible to apply. Does the activity or program meet the selection criteria and objectives?

☐ Contact the Program Coordinator for Communities for Children to discuss your idea

☐ Check deadlines, allowing plenty of time to write the application and pull together any supporting material.

☐ Consider what attachments will help your Grant Round 2 application and allow time to get this material together, for example:

   • images

   • budget: carefully consider your request for funds to make sure you don't fall short, and make sure your numbers add up!

   • letters of support can help demonstrate commitment for your activity or program.

☐ Complete required online application form.

☐ Make sure all responses address the selection criteria.

☐ If you are needing support or assistance with your Grant Round 2 application, please contact Communities for Children Program Coordinator: mary.yaxley@aohtas.org.au or by telephone on: (03) 6431 8555