How do I apply for a grant?
Complete the electronic online application on Smarty Grants.

When can I apply for the Community Small Grants?
The Community Small Grant (CSGRd10) application can be submitted from Monday 03rd March 2025 and <mark>closes</mark> @ 4:00 pm Friday 28th March, 2025.

Can someone help me with my application?
If you are needing support or assistance with your Community Small Grant (CSGRd10) application please contact Communities for Children Program Coordinator: mary.yaxley@aohtas.org.au or by telephone on: 6431 8555

Further support with your application is available through a briefing session being held on:

When: Wednesday 12th March 2025 @ 10:30 am

Where: Online via Microsoft Teams (link will be sent when you have registered)

Registration: Please email to register your place: catholiccare.burnie@aohtas.org.au

Can a service organisation submit more than one Community Small Grant application?
Yes, if your service organisation has more than one distinct activity or program that meets the selection criteria, you can submit more than one Community Small Grant application. If 2 or more applications are submitted they should be for stand-alone projects – i.e., not two applications to receive funds to make one project viable.

Do successful Community Small Grant (CSGRd10) recipients need to report on their funding?
Yes, all successful grant recipients will need to provide an end of funding financial report and a summary outcome report.

Our organisation has not previously used DEX. What support will be available to help with this?
Communities for Children staff will assist at the beginning with the process of getting your organisation linked to DEX. Then your organisation will work directly with the DEX helpdesk to continue the process. Email: **dssdataexchange.helpdesk@dss.gov.au(link sends e-mail) or**
Phone: 1800 020 283 between 08.30am – 5.30pm Monday to Friday

How will we find out if we have been successful?
All applicants can expect to be notified of the outcome of their application by April 17th, 2025.

What type of activities, events or short-term programs will be supported by this small grant (CSGRd10)?
Communities for Children Burnie has a specific interest in funding the following focus areas:

- **Evidence Based Programs** – These programs need to be selected from the DSS approved list: Follow link: DSS List
  - Programs for Infancy (0-2yrs)   - Programs for Early Childhood (3-5yrs)
  - Programs for Middle Childhood (6-12yrs)   - Programs for parents & carers
  - Programs for at-risk or vulnerable families

- **Healthy families** — Short-term programs, events or activities targeting the 5-12 years age children, including outside school hours and school holiday programs or activities.
- **Early learning** — Providing services or short-term programs that provide early intervention and support for children at risk of developmental and behavioural issues.
- **School transition and engagement** - support children and families to make a smooth transition to primary school or high school.
- **Creating strong child-friendly communities**: Short-term programs, events or activities that strengthen community and family capacity and/or improve community connection and engagement for children and families pre-birth – 12 years.

Does my application have to fit within one of the focus areas?

Yes. This is a targeted small grant round and submitted applications will need to ensure that their eligible activity, event or short-term program fits the grant focus areas.

Do I need to keep to the word limit?

Yes. All applicants have the same opportunity to make their case for funding. The Smarty Grants application has a word count requirement. Applications may have excess information removed or applications may not be accepted if unrequested attachments are provided.

Will late applications be accepted?
No. All applications must be electronically submitted through Smarty Grants by the designated closing date and time of: 4:00 pm Friday 28th March 2025. (Smarty Grants locks access after 4pm)

How many copies must I provide?

Applications will only be accepted electronically through the Smarty Grants system. As a result, you do not need to provide any hard copies.

Will there be an opportunity to update information after the closing date?

No

What are my chances of receiving funding?

We don't know until the applications have been received, but our experience is that organisations with a clear objective that matches the objectives that are outlined in the documentation and have taken the time to test their idea by calling the Communities for Children team have generally been successful.

How do I know that my application will be assessed fairly and objectively?

The Communities for Children Committee must declare any conflicts of interest and excuse themselves from involvement in decision making if any occur. The panel will be provided guidance on how to score and rank applicants so that a standardised system is used.

Will my application be returned to me?

Applications are submitted electronically, and a copy will be emailed to you once you press the submit button.