## **CatholicCare Early Learning & Care Vacation Care Program**

Monday 10 July 2023 - Friday 21 July 2023 \$95 per day/per child 7.00am - 6.00pm



# St Thomas More's

Monday 10 July	Tuesday 11 July	Wednesday 12 July	Thursday 13 July	Friday 14 July
Tie Dye Pillowcases	Microwave Cooking	Dress Up Spy Day	Paint & Sip	Kids Paradise
<b>Am Activity:</b> 9.30am-12.30pm	Am Activity: 9.30am-12.30pm	<b>Am Activity:</b> 9.30am-12.30pm	<b>Am Activity:</b> 9.30am-12.30pm	Am Activity: Excursion Day Depart: 10.00am
	Milos, Brownie, apple crumble.	Complete unsolved mysteries!		Return: 3.00pm
			Pm Activity:	
Pm Activity: 1.00pm – 4.00pm	Pm Activity:		1.00pm – 4.00pm	Pm Activity:
Learn to Draw and	1.00pm – 4.00pm	Pm Activity:	Pancake creations	3.30pm – 5.00pm
Sketch!	Teddy Bears Picnic at	1.00pm – 4.00pm Kite Building! DIY kites		Making Slime
in in the second	the playground with our favourite teddys!	and test flying them at the oval.	pamake	A Hart in





## **Booking Process**

Upcoming Vacation Care bookings are to be made through the My Family Lounge website/phone app

This process has no additional forms to complete, allowing you to book vacation care instantly and receive immediate confirmation.

By booking through the App you accept and agree to the details stated in this document

## Fees / Cancellations / Absences

Fees are \$95 per day,

## All fees are before any subsidy is applied.

Fees are inclusive of excursions, bus costs, resources, and afternoon tea.

To cancel a booking with no charge you need to notify Administration in writing with 7 days' notice. To receive a 50% discount for an absence you need to notify administration by phone, email or mark your child absent via the app or website with 24 hours' notice.

Services / sites									
CORPUS CHRISTI Bellerive	HOLY ROSARY Claremont	ST BRIGID'S New Norfolk	ST CUTHBERT'S Lindisfarne	ST JOHN'S Richmond	ST MARY'S Hobart				
Kinder – Grade 6	Prep – Grade 6	Prep – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6				
0488 107 863	0447 599 368	0427 779 672	0437 270 922	0438 189 468	0427 781 500				
LARMENIER St Leonards	SACRED HEART Launceston	ST ANTHONY'S Riverside	ST FINN BARR'S Invermay	ST THOMAS MORE'S Newstead	OUR LADY OF LOURDES Devonport <b>CLOSED</b>				
Kinder – Grade 6	Kinder – Grade 6	Kinder – Grade 6	Prep – Grade 6	Kinder – Grade 6	Kinder – Grade 6				
0407 061 451	0409 421 428	0437 014 241	0409 757 502	0409 561 167	0418 525 672				

Administration Team 35 Tower Road, New Town Tas 7030 GPO Box 62 Hobart Tas 7000 1300 119 455 ccs.admin@aohtas.org.au

## Signing in / out – Collection of children

Families, or an authorised person over the age of 18 with their own login, are required to deliver and collect their child from the Service using the sign in tablet.

You may add additional people to your contact list by emailing Administration with the person's name and phone number. All new contacts are required to provide identification if they are collecting your child from the service.

Educators are not to sign your children in and out.

## **Medication / Action Plans**

If your child requires a Medical Action Plan, this needs to be provided prior to your child's commencement. Your child will not be able to attend care without a current Medical Action Plan. If medication is required to be administered to your child during Vacation Care (including self-medication e.g. asthma puffer), a completed Medication Record (Form no. F2 PP16) is required prior to your child's commencement. Only medication with a pharmacist dispensing label outlining the child's name, dosage, name of medication and current date will be administered.



## **Excursions**

Children are asked to arrive at the service at least 15 minutes prior to the excursion leaving. Departure times are written on the program for individual days. Please be aware that times for excursions vary from day to day.

The legal requirement for excursion ratios is 1:15, we endeavour to run all of our excursion at 1:10. Risk assessments (T3.1) are done prior to the children leaving for the excursion. If you would like to see a copy of the risk assessment, please ask one of the educators.

Families are required to sign the Excursion permission form (T2) on the day of excursions.

All bus companies we use are accredited and all drivers hold current WWVC cards.

## **Weather Conditions**

Services may need to change excursions / outdoor activities on the day due to weather conditions (rain or heat). Families will be notified on arrival at the service or by Storypark / email.

## **Clothing**

Please ensure your child is dressed to suit the weather conditions. This includes enclosed shoes (no thongs) sun safe hat / warm jacket.

Please read the program closely to see if there are any other requirements needed (e.g. swim wear / sports shoes)

#### **Food**

Afternoon tea which consists of seasonal fruit and vegetables and a snack is provided daily. Please pack your child a healthy morning tea, lunch and a water bottle. Check the program daily to see if lunch is provided (e.g. BBQ)

## **Behaviour**

Early Learning and Care reserves the right to refuse access to children who do not act in accordance with our Child Behaviour Guidance and Management policy (PP02)

